



MICHAEL ANDERSON

Program Manager

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SUMMARY

Dynamic and results-oriented Youth Mentorship Program Manager with a robust history of developing and implementing mentorship initiatives that foster personal and professional growth among youth. Expertise in program design, stakeholder engagement, and evaluation metrics to assess program efficacy. Proven track record of collaborating with educational institutions, community organizations, and corporate partners to enhance mentorship opportunities.

WORK EXPERIENCE

Program Manager Youth Empowerment Network

Jan 2023 - Present

- Designed and executed a comprehensive mentorship program for at-risk youth.
- Facilitated training sessions for mentors, enhancing their engagement and effectiveness.
- Developed metrics to evaluate program success and participant satisfaction.
- Established partnerships with local schools and nonprofits to broaden outreach.
- Managed a budget exceeding \$500,000, ensuring financial accountability.
- Presented program outcomes to stakeholders, securing additional funding for expansion.

Mentorship Coordinator Community Youth Services

Jan 2020 - Dec 2022

- Coordinated mentorship activities, connecting over 200 youth with mentors annually.
 - Implemented workshops focused on career readiness and personal development.
 - Monitored and reported on participant progress and program effectiveness.
 - Organized community events to promote mentorship and recruit new mentors.
 - Collaborated with local businesses to provide internship opportunities for mentees.
 - Led a team of volunteers, enhancing program delivery through skill development.
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EDUCATION

Master of Social Work, University of California, Berkeley

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Program Development, Stakeholder Engagement, Data Analysis, Budget Management, Community Outreach, Leadership
- **Awards/Activities:** Increased program participation by 40% within two years.
- **Awards/Activities:** Received the Community Impact Award for innovative mentorship strategies.
- **Awards/Activities:** Successfully secured \$200,000 in grants for program expansion.
- **Languages:** English, Spanish, French