



Michael

ANDERSON

CAREER COACH

Dedicated Youth Employability Specialist with extensive experience in coaching and mentoring adolescents to achieve career readiness. Demonstrated ability to create supportive learning environments that foster personal growth and professional skills development. Skilled in employing a variety of instructional strategies to engage youth and motivate them towards achieving their career goals. Excellent interpersonal skills with a strong commitment to community engagement and advocacy for youth services.

CONTACT

- 📞 (555) 234-5678
- ✉️ michael.anderson@email.com
- 🌐 www.michaelanderson.com
- 📍 San Francisco, CA

SKILLS

- Coaching
- Mentoring
- Workshop Facilitation
- Community Engagement
- Individualized Support
- Program Evaluation

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF SCIENCE IN
PSYCHOLOGY, UNIVERSITY OF
FLORIDA, 2014**

ACHIEVEMENTS

- Successfully coached over 100 youth to secure employment within six months.
- Recognized for outstanding service by local community organizations.
- Increased workshop participation rates by 50% through effective outreach.

WORK EXPERIENCE

CAREER COACH

Youth Empowerment Coalition

2020 - 2025

- Provided one-on-one coaching to youth in career exploration and job readiness.
- Developed individualized action plans to guide participants towards employment.
- Organized group workshops on professional skills and networking.
- Partnered with local businesses to create job opportunities for youth.
- Tracked participant progress and adjusted coaching strategies as needed.
- Facilitated peer support groups to encourage collaboration and sharing.

YOUTH MENTOR

Community Support Services

2015 - 2020

- Mentored youth in developing personal and professional skills.
- Facilitated workshops on time management and goal setting.
- Created resource materials to assist youth in job searches.
- Engaged with families to support youth in their career journeys.
- Organized community service projects to enhance teamwork skills.
- Evaluated program outcomes and provided feedback for improvement.