



MICHAEL ANDERSON

PROCUREMENT MANAGER

PROFILE

Accomplished Wholesale Inventory Executive with a specialized focus on procurement and supply chain logistics. Over 12 years of extensive experience in managing inventory systems that support business operations across various sectors. Proficient in utilizing advanced ERP systems to maintain optimal stock levels and ensure seamless product flows. A proven leader with the ability to drive operational improvements and foster a culture of accountability within teams.

EXPERIENCE

PROCUREMENT MANAGER

Metro Wholesale Corp.

2016 - Present

- Oversaw procurement processes, achieving a 10% reduction in supplier costs.
- Managed vendor relationships, ensuring compliance with service level agreements.
- Developed procurement strategies that aligned with company objectives.
- Conducted market research to identify new suppliers and product trends.
- Implemented an inventory tracking system that increased accuracy by 35%.
- Collaborated with finance to manage procurement budgets effectively.

INVENTORY COORDINATOR

Wholesale Connect

2014 - 2016

- Maintained accurate inventory records, reducing discrepancies by 15%.
- Worked closely with logistics to ensure timely stock replenishment.
- Analyzed sales trends to forecast future inventory needs.
- Trained team members on best practices for inventory management.
- Implemented inventory control measures that improved turnover rates.
- Generated reports for senior management on inventory performance metrics.

CONTACT

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SKILLS

- Procurement
- Vendor Management
- ERP Systems
- Inventory Control
- Market Analysis
- Team Development

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION - STATE UNIVERSITY

ACHIEVEMENTS

- Achieved a 95% inventory accuracy rate through process improvements.
- Recognized for outstanding leadership in a cross-departmental project.
- Successfully onboarded 10 new suppliers, enhancing product offerings.