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SKILLS

- Vocational assessment
- Community outreach
- Advocacy
- Employment planning
- Workshop facilitation
- Data tracking

EDUCATION

**BACHELOR OF ARTS IN SOCIAL WORK,
UNIVERSITY OF MICHIGAN**

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Increased job placement rates for clients by 50% over two years.
- Secured funding for a new job training program benefiting 200+ individuals.
- Awarded the Community Impact Award for outstanding service to marginalized populations.

Michael Anderson

VOCATIONAL EVALUATION SPECIALIST

Detail-oriented Vocational Evaluation Specialist with a strong background in non-profit organizations, focusing on helping marginalized communities enter the workforce. With over 6 years of experience, I am skilled in conducting vocational assessments that help individuals identify their strengths and overcome barriers to employment. My work involves collaborating with social workers and community organizations to develop comprehensive employment plans tailored to the unique needs of each client.

EXPERIENCE

VOCATIONAL EVALUATION SPECIALIST

Community Empowerment Center

2016 - Present

- Conducted vocational assessments for clients from diverse backgrounds to identify strengths and challenges.
- Collaborated with social service agencies to create tailored employment strategies.
- Facilitated workshops on job readiness and interview preparation for marginalized communities.
- Provided one-on-one support to clients throughout their job search process.
- Developed partnerships with local businesses to enhance job placement opportunities.
- Tracked client success metrics to evaluate the impact of services provided.

EMPLOYMENT SERVICES COORDINATOR

Non-Profit Job Placement Agency

2014 - 2016

- Provided vocational counseling to individuals facing barriers to employment.
- Developed individualized employment plans in collaboration with clients.
- Organized community job fairs to connect job seekers with local employers.
- Maintained records of client progress and employment outcomes.
- Advocated for equitable hiring practices within the community.
- Created resource guides to assist clients in navigating job applications and interviews.