



# MICHAEL ANDERSON

## Vessel Scheduling Manager

Results-driven Vessel Operations Executive with expertise in international shipping and logistics optimization. Strong background in managing vessel schedules, cargo operations, and compliance with global trade regulations. Recognized for the ability to enhance operational workflows and streamline processes to ensure timely delivery of goods. Demonstrates exceptional negotiation and communication skills, fostering strong relationships with clients, suppliers, and regulatory agencies.

### CONTACT

- (555) 234-5678
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- San Francisco, CA

### EDUCATION

#### Bachelor of Science in Maritime Studies

Texas A&M University  
2016-2020

### SKILLS

- International Shipping
- Logistics Optimization
- Route Management
- Negotiation Skills
- Performance Monitoring
- Customer Relations

### LANGUAGES

- English
- Spanish
- French

### WORK EXPERIENCE

#### Vessel Scheduling Manager

2020-2023

Intercontinental Shipping Co.

- Managed vessel scheduling and optimized routes to enhance delivery efficiency.
- Coordinated with port authorities and shipping agents to ensure smooth operations.
- Utilized advanced scheduling software to minimize delays and maximize throughput.
- Conducted market analysis to identify opportunities for service expansion.
- Developed contingency plans to address potential disruptions in service.
- Monitored performance metrics to ensure compliance with service level agreements.

#### Logistics Coordinator

2019-2020

Cargo Transport Solutions

- Coordinated logistics for multi-modal transportation of goods.
- Maintained accurate records of cargo movements and compliance documentation.
- Engaged with clients to provide updates on shipment status and resolve issues.
- Assisted in the development of logistics strategies to improve efficiency.
- Conducted post-delivery analyses to identify areas for improvement.
- Supported the negotiation of contracts with freight providers to optimize costs.

### ACHIEVEMENTS

- Improved on-time delivery rates by 20% through effective scheduling.
- Awarded 'Logistics Excellence Award' in 2021 for outstanding performance.
- Successfully implemented a new tracking system that enhanced cargo visibility.