



MICHAEL ANDERSON

SUPPLY CHAIN SPECIALIST

CONTACT

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SKILLS

- Supply chain management
- Vendor relations
- Data analysis
- Strategic sourcing
- Performance monitoring
- Cost-saving initiatives

LANGUAGES

- English
- Spanish
- French

EDUCATION

MASTER'S IN SUPPLY CHAIN MANAGEMENT, STATE UNIVERSITY

ACHIEVEMENTS

- Successfully negotiated vendor contracts that led to a 20% reduction in costs.
- Improved vendor delivery performance by implementing a tracking system.
- Recognized for outstanding analytical skills with a company-wide award.

PROFILE

Results-driven Vendor Coordination Specialist with a robust background in supply chain management and vendor relations. With more than six years of comprehensive experience, possesses a proven track record of improving vendor performance and enhancing procurement efficiency. Expertise in developing strategic sourcing initiatives that align with business objectives while minimizing costs and maximizing quality.

EXPERIENCE

SUPPLY CHAIN SPECIALIST

Logistics Innovations Inc.

2016 - Present

- Oversaw the supply chain operations for a network of 30+ vendors.
- Developed sourcing strategies that improved delivery times by 25%.
- Monitored inventory levels and coordinated with suppliers to prevent stockouts.
- Utilized data analytics tools to assess vendor performance and compliance.
- Conducted quarterly business reviews with key suppliers to drive improvements.
- Implemented a new vendor management system to streamline processes.

VENDOR RELATIONS ANALYST

Retail Partners Group

2014 - 2016

- Analyzed vendor contracts to identify cost-saving opportunities.
- Managed vendor onboarding and training programs to ensure compliance.
- Collaborated with finance to reconcile vendor accounts and resolve discrepancies.
- Conducted market analysis to benchmark vendor pricing and performance.
- Facilitated communication between vendors and internal teams to ensure alignment.
- Prepared reports on vendor performance metrics for executive review.