

# MICHAEL ANDERSON

Affordable Housing Coordinator

- San Francisco, CA
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Results-driven Urban Planning Compliance Officer with a specialization in affordable housing and community development. Expertise in navigating regulations and policies related to affordable housing initiatives while ensuring compliance with urban planning standards. Demonstrated ability to engage with community organizations, government agencies, and developers to promote collaborative solutions for housing challenges. Skilled in conducting needs assessments and impact analyses to inform policy recommendations.

## WORK EXPERIENCE

### Affordable Housing Coordinator | Community Housing Development Corporation

Jan 2022 – Present

- Oversaw compliance of affordable housing projects with local and federal regulations.
- Conducted needs assessments to identify community housing requirements.
- Collaborated with stakeholders to develop affordable housing initiatives.
- Prepared compliance documentation and reports for funding agencies.
- Facilitated public meetings to discuss affordable housing strategies.
- Engaged with community members to gather input on housing needs.

### Urban Development Analyst | City Housing Authority

Jul 2019 – Dec 2021

- Reviewed urban development proposals for compliance with affordable housing regulations.
- Conducted impact analyses to evaluate the effects of housing projects on communities.
- Collaborated with city officials to align housing initiatives with urban planning goals.
- Prepared reports on compliance issues for city planning departments.
- Engaged with local organizations to promote affordable housing awareness.
- Facilitated workshops to educate stakeholders on housing policies and regulations.

## SKILLS

affordable housing

community development

regulatory compliance

stakeholder collaboration

needs assessment

policy analysis

## EDUCATION

### Master of Urban and Regional Planning

2015 – 2019

University of Michigan

## ACHIEVEMENTS

- Successfully implemented 5 affordable housing projects that improved community living conditions.
- Awarded 'Housing Advocate of the Year' by the Local Housing Authority.
- Increased community awareness of housing resources through targeted outreach campaigns.

## LANGUAGES

English

Spanish

French