

MICHAEL ANDERSON

Unit Production Manager

- San Francisco, CA
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Proficient Unit Production Manager with a solid background in documentary filmmaking, specializing in capturing compelling narratives through meticulous production management. Over nine years of experience in managing all aspects of documentary projects, from research and scripting to post-production. Renowned for the ability to work collaboratively with directors and producers to ensure the integrity of the story is maintained throughout the production process.

WORK EXPERIENCE

Unit Production Manager | Documentary Films Inc.

Jan 2022 – Present

- Managed production for over 20 documentary films, overseeing all phases of development.
- Coordinated research and location scouting to ensure authenticity and accuracy.
- Oversaw budgets averaging \$1 million, achieving a 15% reduction through careful resource allocation.
- Collaborated with directors to maintain narrative integrity while managing production logistics.
- Implemented project management systems to streamline workflows and enhance communication.
- Trained production teams on documentary filming techniques, fostering skill development.

Production Coordinator | Real Stories Productions

Jul 2019 – Dec 2021

- Assisted in the production of documentary films, contributing to research and script development.
- Managed logistics for filming, including location permits and equipment rentals.
- Maintained production schedules and budgets, ensuring alignment with project goals.
- Facilitated communication between production teams and external stakeholders.
- Documented production processes to enhance operational efficiency.
- Contributed to marketing efforts to promote documentary releases.

SKILLS

Documentary Production

Research Management

Budget Oversight

Team Collaboration

Narrative Development

Project Management

EDUCATION

Bachelor of Arts in Documentary Filmmaking

2015 – 2019

Columbia University

ACHIEVEMENTS

- Awarded Best Documentary Production at the International Documentary Association Awards 2023.
- Successfully managed a documentary that garnered over 500,000 views within the first month of release.
- Increased funding opportunities by developing strong relationships with grant organizations.

LANGUAGES

English

Spanish

French