



# Michael

## ANDERSON

### FREIGHT COORDINATOR

Highly organized and detail-focused Transportation Coordinator with over seven years of experience in freight management and supply chain optimization. Demonstrated ability to oversee complex logistics operations while enhancing process efficiency and reducing costs. Proficient in utilizing various transportation management systems to streamline supply chain activities. Recognized for exceptional negotiation skills that have resulted in favorable contracts with vendors.

#### CONTACT

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#### SKILLS

- Freight Management
- Supply Chain Optimization
- Negotiation
- Compliance Management
- Transportation Software
- Operational Efficiency

#### LANGUAGES

- English
- Spanish
- French

#### EDUCATION

**BACHELOR OF SCIENCE IN SUPPLY CHAIN MANAGEMENT, LOGISTICS INSTITUTE, 2015**

#### ACHIEVEMENTS

- Achieved a 20% reduction in freight costs through strategic carrier negotiations.
- Recognized as 'Employee of the Month' for outstanding performance in logistics.
- Implemented a new tracking system that improved shipment visibility for clients.

#### WORK EXPERIENCE

##### FREIGHT COORDINATOR

Logistics Worldwide  
2020 - 2025

- Oversaw the coordination of freight shipments across multiple regions.
- Utilized freight management software to optimize shipment scheduling and tracking.
- Collaborated with suppliers to ensure timely delivery of goods.
- Conducted cost analyses to identify savings in shipping operations.
- Managed documentation for import and export shipments to ensure compliance.
- Trained new staff on freight coordination processes and best practices.

##### LOGISTICS SPECIALIST

TransGlobal Shipping  
2015 - 2020

- Coordinated logistics for incoming and outgoing shipments, ensuring efficiency.
- Maintained accurate records of shipment details and status updates.
- Streamlined communication between warehouse and shipping teams to improve workflow.
- Implemented tracking systems that reduced lost shipments by 30%.
- Developed relationships with freight carriers to negotiate competitive rates.
- Assisted in the development of logistics policies to enhance operational efficiency.