



MICHAEL ANDERSON

IMPORT/EXPORT COORDINATOR

CONTACT

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-  San Francisco, CA

SKILLS

- international logistics
- customs compliance
- shipment tracking
- ERP systems
- relationship management
- risk analysis

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF ARTS IN INTERNATIONAL BUSINESS, GLOBAL UNIVERSITY, 2018

ACHIEVEMENTS

- Successfully reduced customs clearance times by 30% through process optimization.
- Recognized for excellence in customer service with a client satisfaction award.
- Implemented a training program that improved compliance knowledge across the logistics team.

PROFILE

Accomplished Transportation Associate with a profound understanding of international shipping regulations and customs compliance. Demonstrated expertise in coordinating and managing logistics for cross-border transportation, ensuring seamless movement of goods. Skilled in leveraging technology to enhance shipment tracking and inventory management, resulting in improved operational efficiency. Strong analytical skills facilitate the identification of potential risks and mitigation strategies in logistical processes.

EXPERIENCE

IMPORT/EXPORT COORDINATOR

Cargo Connect LLC

2016 - Present

- Coordinated all aspects of import and export operations, ensuring compliance with international trade regulations.
- Managed documentation for customs clearance, reducing delays in shipments.
- Collaborated with freight forwarders to secure optimal shipping solutions.
- Monitored shipment status and proactively communicated updates to stakeholders.
- Conducted audits of shipping processes to ensure accuracy and compliance.
- Trained team members on customs regulations and best practices in international logistics.

LOGISTICS SPECIALIST

Freight Solutions Corp.

2014 - 2016

- Managed logistics operations for a diverse portfolio of clients, ensuring timely and cost-effective solutions.
- Utilized ERP systems to track inventory levels and manage replenishment cycles.
- Developed and maintained relationships with shipping carriers to negotiate favorable rates.
- Analyzed shipping data to identify trends and drive process improvements.
- Implemented a new customs compliance training program that improved team knowledge.
- Collaborated with sales teams to align logistics operations with client needs.