



# Michael ANDERSON

## TRADE OPERATIONS SUPERVISOR

Results-driven Trade Operations Specialist with extensive experience in managing the complexities of global trade. Demonstrates a unique blend of analytical and operational expertise, ensuring seamless execution of trade transactions. Possesses a deep understanding of customs regulations, tariff classifications, and trade agreements. Skilled in utilizing advanced software tools for trade documentation and compliance management.

### CONTACT

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- 📍 San Francisco, CA

### SKILLS

- trade supervision
- compliance auditing
- operational efficiency
- trade management software
- logistics coordination
- training and development

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**BACHELOR OF SCIENCE IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT - UNIVERSITY OF FLORIDA, 2016**

### ACHIEVEMENTS

- Increased team productivity by 35% through enhanced training programs.
- Recognized for outstanding leadership with a 'Team Excellence Award'.
- Successfully reduced customs clearance times by 20% through process improvements.

### WORK EXPERIENCE

#### TRADE OPERATIONS SUPERVISOR

Expedited Trade Solutions

2020 - 2025

- Supervised daily operations of the trade compliance team to ensure adherence to regulations.
- Developed and implemented standard operating procedures for trade documentation.
- Conducted audits of trade documents to ensure accuracy and compliance.
- Trained staff on best practices for trade operations and compliance.
- Collaborated with logistics partners to optimize shipping routes and costs.
- Analyzed operational data to identify areas for improvement.

#### IMPORT/EXPORT COORDINATOR

Global Freight Services

2015 - 2020

- Coordinated all aspects of import/export activities for international shipments.
- Maintained relationships with suppliers and customers to facilitate smooth transactions.
- Ensured compliance with customs regulations and documentation requirements.
- Utilized trade management software to streamline operations.
- Provided timely updates to clients regarding shipment status.
- Identified and resolved issues related to customs clearance and documentation.