



MICHAEL ANDERSON

TRADE OPERATIONS MANAGER

PROFILE

Astute Trade Operations Specialist with a robust background in managing complex trade transactions and fostering relationships with international clients. Expertise in navigating the intricacies of global supply chains and ensuring compliance with all regulatory frameworks. Known for strategic problem-solving capabilities and the ability to drive operational excellence through innovative solutions. Demonstrates a meticulous approach to documentation and risk management, resulting in enhanced efficiency and reduced errors.

EXPERIENCE

TRADE OPERATIONS MANAGER

Worldwide Trade Services

2016 - Present

- Oversaw a team responsible for processing and managing international trade documentation.
- Implemented new software solutions to enhance tracking and reporting of shipments.
- Negotiated contracts with logistics partners to secure favorable terms.
- Conducted training sessions on trade regulations for internal stakeholders.
- Monitored compliance with trade agreements and regulatory requirements.
- Developed KPIs to evaluate team performance and efficiency.

LOGISTICS COORDINATOR

TransGlobal Freight

2014 - 2016

- Coordinated logistics and transportation for international shipments.
- Maintained accurate records of shipping schedules and documentation.
- Collaborated with customs agents to ensure timely clearance of goods.
- Utilized logistics software to manage inventory and shipment tracking.
- Analyzed shipping costs and identified opportunities for savings.
- Provided exceptional customer service to clients regarding shipment inquiries.

CONTACT

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SKILLS

- international trade
- logistics coordination
- team leadership
- contract negotiation
- compliance auditing
- customer service

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF ARTS IN INTERNATIONAL RELATIONS - UNIVERSITY OF SOUTHERN CALIFORNIA, 2015

ACHIEVEMENTS

- Achieved a 25% increase in operational efficiency through software implementation.
- Recognized for excellence in customer service with a 'Client Satisfaction Award'.
- Successfully reduced shipping costs by 10% through strategic vendor negotiations.