



MICHAEL ANDERSON

Senior Trade Operations Specialist

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SUMMARY

Dynamic and results-oriented Trade Operations Specialist with over a decade of experience in international trade and logistics management. Adept at navigating complex regulatory environments and optimizing supply chain efficiencies. Proven ability to implement strategic initiatives that enhance operational workflows and drive cost savings. Possesses extensive knowledge of trade compliance, documentation, and risk management processes.

WORK EXPERIENCE

Senior Trade Operations Specialist Global Trade Solutions Inc.

Jan 2023 - Present

- Managed end-to-end trade operations for international shipments across multiple regions.
- Executed compliance audits to ensure adherence to regulatory requirements.
- Developed and maintained relationships with customs brokers and freight forwarders.
- Utilized ERP systems to track shipments and optimize inventory levels.
- Analyzed trade data to identify trends and recommend process enhancements.
- Provided training to junior staff on trade regulations and best practices.

Trade Compliance Analyst International Logistics Corp.

Jan 2020 - Dec 2022

- Conducted thorough assessments of import/export documentation for compliance accuracy.
 - Collaborated with legal teams to interpret trade regulations and mitigate risks.
 - Implemented process improvements that reduced document processing time by 20%.
 - Created training materials for staff on regulatory changes and compliance procedures.
 - Assisted in the development of trade compliance policies and procedures.
 - Monitored changes in trade laws and communicated impacts to stakeholders.
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EDUCATION

Master of Business Administration (MBA), International Business - University of Chicago, 2017

Sep 2019 - Oct
2020

ADDITIONAL INFORMATION

- **Technical Skills:** trade compliance, supply chain management, risk assessment, ERP systems, data analysis, regulatory knowledge
- **Awards/Activities:** Reduced operational costs by 15% through process optimization initiatives.
- **Awards/Activities:** Received 'Employee of the Year' award for outstanding contributions to trade compliance.
- **Awards/Activities:** Successfully led a project that streamlined customs clearance processes, reducing delays by 30%.
- **Languages:** English, Spanish, French