



# MICHAEL ANDERSON

## Technical Education Quality Specialist

With a strong background in educational quality assurance, I have dedicated over 10 years to enhancing technical education systems. My career commenced in a community college where I served as an academic advisor, providing personalized support to students. This role ignited my passion for ensuring quality in educational programs, prompting my transition to a Technical Education Quality Specialist.

### CONTACT

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### EDUCATION

#### Master of Education in Higher Education Administration

University of Learning  
2016

### SKILLS

- Quality Assurance
- Program Evaluation
- Data Analysis
- Curriculum Development
- Stakeholder Engagement
- Communication

### LANGUAGES

- English
- Spanish
- French

### WORK EXPERIENCE

#### Technical Education Quality Specialist

2020-2023

Community College of Technology

- Conducted comprehensive evaluations of technical programs, enhancing alignment with industry needs.
- Developed and implemented quality assurance standards that improved program outcomes by 15%.
- Collaborated with faculty to refine course content based on student performance data.
- Facilitated workshops to enhance faculty understanding of quality assurance best practices.
- Utilized stakeholder feedback to inform program development and adjustments.
- Monitored compliance with accreditation requirements, ensuring sustained program quality.

#### Academic Advisor

2019-2020

City College

- Advised students on academic pathways and program selection based on career goals.
- Developed resources to assist students in navigating academic challenges.
- Collaborated with faculty to create support systems for at-risk students.
- Conducted workshops on academic success strategies and career planning.
- Gathered and analyzed student feedback to enhance advising practices.
- Recognized for exceptional support and guidance provided to students.

### ACHIEVEMENTS

- Improved program accreditation outcomes, resulting in a 20% increase in student enrollment.
- Received the 'Excellence in Advising Award' for outstanding student support.
- Successfully implemented a new program evaluation framework that enhanced educational quality.