



# Michael ANDERSON

## DIRECTOR OF QUALITY ASSURANCE

As a results-driven Technical Education Quality Specialist with 11 years of experience, I specialize in the intersection of education and technology. My career commenced in a tech startup as a training coordinator, where I developed a keen understanding of the necessity for quality assurance in educational programs.

### CONTACT

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- 📍 San Francisco, CA

### SKILLS

- Quality Assurance
- Curriculum Evaluation
- Accreditation
- Data Analysis
- Leadership
- Training Development

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**MASTER OF SCIENCE IN EDUCATIONAL TECHNOLOGY, TECH UNIVERSITY, 2016**

### ACHIEVEMENTS

- Achieved a 30% increase in student enrollment through program enhancements.
- Received the 'Excellence in Quality Assurance Award' for outstanding leadership.
- Authored several articles on best practices in educational technology and quality assurance.

### WORK EXPERIENCE

#### DIRECTOR OF QUALITY ASSURANCE

Future Tech Academy

2020 - 2025

- Directed the quality assurance initiatives for all educational programs, enhancing overall quality by 35%.
- Led accreditation processes, achieving successful results for multiple programs.
- Implemented new assessment strategies that improved student satisfaction rates by 25%.
- Collaborated with industry leaders to ensure curriculum relevance and alignment with job market demands.
- Facilitated professional development sessions for faculty on quality assurance best practices.
- Utilized data analytics to inform decision-making and program improvements.

#### TRAINING COORDINATOR

Tech Innovators Inc.

2015 - 2020

- Coordinated training programs for new hires, focusing on technical skills development.
- Developed training materials and evaluation tools to assess program effectiveness.
- Conducted training needs assessments to identify skill gaps among employees.
- Collaborated with department heads to tailor training programs to meet specific needs.
- Monitored training outcomes and provided feedback for continuous improvement.
- Received recognition for outstanding contributions to employee training initiatives.