MA

Michael
ANDERSON

COMMUNITY EDUCATION COORDINATOR

CONTACT

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- San Francisco, CA

SKILLS

- Digital Literacy
- Community Engagement
- Program Development
- Workshop Facilitation
- Stakeholder Collaboration
- Data-Driven Decision Making

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF ARTS IN EDUCATION, COMMUNITY COLLEGE OF TECHNOLOGY, 2016

ACHIEVEMENTS

- Recognized for outstanding contributions to community education with the Community Advocate Award in 2021.
- Successfully launched a digital literacy program that reached over 500 participants in its first year.
- Secured funding to expand training programs by 30% in 2022.

Enthusiastic Technical Education Coordinator with 6 years of experience in the non-profit sector, focusing on technology access and digital literacy education for underserved communities. Skilled in developing and delivering training programs that empower learners with essential technical skills. Strong advocate for equity in education, passionate about creating inclusive learning environments. Proven ability to collaborate with diverse stakeholders, including community organizations, schools, and government agencies.

WORK EXPERIENCE

COMMUNITY EDUCATION COORDINATOR
Tech for All
2020 - 2025

- Developed digital literacy programs for adults, resulting in a 50% increase in participant confidence.
- Organized community workshops that introduced over 300 individuals to basic computer skills.
- Collaborated with local schools to provide technology training for teachers and students.
- Utilized feedback surveys to continuously improve workshop content and delivery.
- Managed outreach efforts that raised awareness about technology access issues.
- Facilitated partnerships with local businesses to secure resources for training programs.

TECHNICAL SKILLS TRAINER
Digital Bridge Initiative
2015 - 2020

- Conducted hands-on workshops that taught essential technical skills to underserved populations.
- Increased participant enrollment in courses by 40% through targeted marketing campaigns.
- Developed partnerships with community organizations to expand training reach.
- Utilized technology platforms to deliver remote training sessions effectively.
- Gathered and analyzed participant feedback to enhance training quality.
- Trained volunteers to assist in delivering technical education programs.