MICHAEL ANDERSON

Senior Technical Business Analyst

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SUMMARY

Distinguished Technical Business Analyst with over a decade of comprehensive experience in bridging the gap between technology and business objectives. Proficient in leveraging analytical skills to interpret complex data sets, facilitating informed decision-making processes. Proven track record of leading cross-functional teams in the implementation of innovative solutions that enhance operational efficiency and drive business growth.

WORK EXPERIENCE

Senior Technical Business Analyst Global Tech Solutions   *Jan 2023 - Present*

- Directed the analysis and documentation of business requirements for major software implementations.
- Facilitated workshops with stakeholders to gather insights and validate project scopes.
- Developed and maintained project timelines, ensuring adherence to deadlines.
- Collaborated with IT teams to design and implement data reporting solutions.
- Conducted user acceptance testing (UAT) to ensure quality deliverables.
- Provided ongoing support and training to end-users for enhanced system utilization.

Business Analyst Innovative Solutions Inc.   *Jan 2020 - Dec 2022*

- Analyzed business processes and identified areas for improvement, resulting in a 20% increase in efficiency.
- Created detailed documentation of system requirements and functional specifications.
- Engaged with clients to design customized software solutions that align with business goals.
- Utilized data modeling tools to visualize and communicate complex information.
- Assisted in the development of training materials and conducted workshops for staff.
- Regularly reported project progress to senior management and stakeholders.

EDUCATION

Master of Business Administration, University of California, Berkeley   *Sep 2019 - Oct 2020*

ADDITIONAL INFORMATION

- **Technical Skills:** data analysis, stakeholder engagement, project management, software development lifecycle, user acceptance testing, business process improvement
- **Awards/Activities:** Successfully led a project that reduced operational costs by 15% through process re-engineering.
- **Awards/Activities:** Recognized as 'Employee of the Year' for outstanding contributions to project success.
- **Awards/Activities:** Implemented a new reporting system that enhanced data accessibility and decision-making speed.
- **Languages:** English, Spanish, French