

MICHAEL ANDERSON

Tax Technology Coordinator

- San Francisco, CA
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Dedicated Tax Technology Specialist with a focus on enhancing compliance and operational efficiency through innovative technology solutions. Brings a wealth of experience in tax regulation and its application to technology-driven environments. Proven ability to lead initiatives that streamline tax processes and improve data accuracy. Skilled in collaborating with various departments to ensure seamless integration of tax compliance systems.

WORK EXPERIENCE

Tax Technology Coordinator | Efficient Tax Solutions

Jan 2022 – Present

- Coordinated the implementation of tax compliance software across multiple departments.
- Developed training materials for staff to enhance understanding of tax technology.
- Conducted assessments of existing tax processes to identify opportunities for improvement.
- Collaborated with IT to ensure systems integration aligns with tax compliance needs.
- Monitored compliance with tax regulations across the organization.
- Engaged with stakeholders to ensure alignment on tax technology initiatives.

Junior Tax Analyst | Precision Tax Services

Jul 2019 – Dec 2021

- Assisted in the preparation of tax returns and compliance documentation.
- Conducted preliminary audits to ensure adherence to tax policies.
- Maintained records of tax compliance activities and reports.
- Collaborated with senior analysts to enhance tax reporting processes.
- Participated in training sessions to improve knowledge of tax regulations.
- Engaged in continuous learning to stay updated on best practices in tax compliance.

SKILLS

Tax compliance

Project coordination

Training development

Process assessment

Collaboration

Analytical skills

EDUCATION

Bachelor of Science in Finance

2015 – 2019

University of Michigan

ACHIEVEMENTS

- Improved efficiency in tax processes by 25% through system enhancements.
- Recognized for excellence in teamwork and collaboration on tax projects.
- Contributed to a tax compliance project that achieved a 100% success rate.

LANGUAGES

English

Spanish

French