

MICHAEL ANDERSON

Non-Profit Tax Consultant

- San Francisco, CA
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Results-driven Tax Strategy Consultant with extensive expertise in non-profit tax compliance and planning. With over seven years in the field, this professional possesses a deep understanding of tax regulations affecting non-profit organizations. Known for a collaborative approach, working closely with clients to develop tax strategies that align with their missions while ensuring compliance with IRS regulations.

WORK EXPERIENCE

Non-Profit Tax Consultant | Charitable Tax Advisors

Jan 2022 – Present

- Advised non-profit organizations on tax compliance and planning strategies.
- Conducted audits of non-profit tax returns to ensure accuracy and compliance.
- Developed training sessions for non-profit staff on tax regulations.
- Collaborated with finance teams to align tax strategies with organizational missions.
- Prepared detailed reports on tax compliance status for clients.
- Engaged in community outreach to promote tax education among non-profits.

Tax Associate | Community Tax Services

Jul 2019 – Dec 2021

- Assisted in preparing tax returns for various non-profit organizations.
- Conducted research on tax-exempt status and compliance issues.
- Supported senior consultants in audits and compliance reviews.
- Maintained documentation for tax filings and submissions.
- Engaged with clients to address tax-related inquiries.
- Utilized tax software to enhance reporting accuracy.

SKILLS

Non-Profit Tax Compliance

Tax Planning

Financial Analysis

Client Engagement

Research

Reporting

EDUCATION

Master of Non-Profit Management

University of Texas

University of Southern California; Bachelor of Arts in Accounting

ACHIEVEMENTS

- Reduced tax liabilities for non-profits by \$1 million through effective planning.
- Recognized for outstanding contributions to client compliance success.
- Developed a comprehensive tax training manual for non-profit organizations.

LANGUAGES

English

Spanish

French