



# Michael ANDERSON

## NON-PROFIT TAX CONSULTANT

Expert Tax Researcher with a strong foundation in non-profit tax compliance and regulatory issues. Proven ability to navigate the complexities of tax laws affecting charitable organizations and ensure adherence to IRS regulations. Skilled in conducting thorough research and analysis to develop tax compliance strategies that promote transparency and accountability. Known for a collaborative approach to working with non-profit leadership to enhance tax efficiency while maintaining compliance.

### CONTACT

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- 🌐 www.michaelanderson.com
- 📍 San Francisco, CA

### SKILLS

- Non-Profit Tax Compliance
- IRS Regulations
- Tax Strategy Development
- Stakeholder Education
- Financial Reporting
- Audit Support

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

**MASTER OF PUBLIC ADMINISTRATION,  
UNIVERSITY OF SOUTHERN  
CALIFORNIA; BACHELOR OF ARTS IN  
ACCOUNTING, UNIVERSITY OF  
FLORIDA**

### ACHIEVEMENTS

- Successfully guided multiple non-profits through IRS audits with no findings.
- Increased awareness of tax compliance issues among non-profit leaders through educational initiatives.
- Developed a tax compliance toolkit that is now used by over 50 non-profits.

### WORK EXPERIENCE

#### NON-PROFIT TAX CONSULTANT

Charitable Tax Solutions

2020 - 2025

- Provided tax compliance services for non-profit organizations to ensure adherence to IRS regulations.
- Conducted workshops for non-profit leaders on tax compliance best practices.
- Developed and implemented tax strategies tailored to the unique needs of non-profits.
- Assisted clients in preparing Form 990 and other required tax filings.
- Monitored legislative changes affecting non-profit tax compliance.
- Collaborated with auditors to facilitate smooth tax audits.

#### TAX COMPLIANCE ANALYST

Community Tax Advisors

2015 - 2020

- Supported non-profit clients in tax compliance and reporting obligations.
- Conducted research to identify tax-saving opportunities for non-profits.
- Prepared documentation for tax-exempt status applications.
- Engaged in outreach efforts to educate non-profits on tax issues.
- Assisted in the development of internal compliance policies.
- Participated in community events to promote tax compliance awareness.