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SKILLS

- nonprofit tax compliance
- IRS regulations
- audit preparation
- client education
- project management
- community outreach

EDUCATION

**MASTER OF PUBLIC ADMINISTRATION,
HARVARD UNIVERSITY**

LANGUAGE

- English
- Spanish
- German

ACHIEVEMENTS

- Successfully guided over 50 nonprofits in achieving and maintaining tax-exempt status.
- Recognized for outstanding service with the Nonprofit Excellence Award.
- Contributed to a publication on best practices in nonprofit tax compliance.

Michael Anderson

NONPROFIT TAX CONSULTANT

Experienced Tax Consultant specializing in nonprofit tax compliance and advisory services. Proven track record of assisting nonprofit organizations in navigating the complexities of tax-exempt status and compliance with IRS regulations. Strong analytical skills with the capacity to conduct thorough audits and prepare accurate tax filings. Recognized for developing tailored tax strategies that align with the mission and goals of nonprofit clients.

EXPERIENCE

NONPROFIT TAX CONSULTANT

Charitable Tax Advisors

2016 - Present

- Advised nonprofit organizations on maintaining tax-exempt status.
- Conducted compliance audits to ensure adherence to IRS regulations.
- Prepared and filed Form 990 and other required tax documents.
- Developed training programs for nonprofit staff on tax compliance.
- Collaborated with finance teams to create tax-efficient budgets.
- Engaged in community outreach to promote awareness of nonprofit tax issues.

TAX ASSOCIATE

Nonprofit Solutions Group

2014 - 2016

- Assisted in the preparation of tax filings for nonprofit clients.
- Conducted research on tax laws affecting nonprofit organizations.
- Supported senior consultants in developing tax strategies for clients.
- Participated in client meetings to discuss tax compliance issues.
- Monitored changes in tax legislation impacting nonprofit sector.
- Provided administrative support in managing client portfolios.