



MICHAEL ANDERSON

Assessment Coordinator

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SUMMARY

Dedicated Standards and Assessment Specialist with over eight years of experience in educational measurement and evaluation. Expert in developing and implementing assessment tools that align with educational standards and drive student achievement. My background includes collaborating with educators to design assessments that accurately measure student learning outcomes. I have a strong understanding of psychometric principles and their application in educational settings.

WORK EXPERIENCE

Assessment Coordinator Greenwood School District

Jan 2023 - Present

- Designed and implemented district-wide assessments to measure student learning outcomes.
- Collaborated with teachers to align assessments with curriculum standards and instructional practices.
- Analyzed assessment data to identify trends and areas for improvement.
- Conducted workshops for educators on effective assessment strategies.
- Developed reports for stakeholders summarizing assessment results and recommendations.
- Managed the assessment calendar to ensure timely administration and reporting.

Standards Analyst State Education Agency

Jan 2020 - Dec 2022

- Reviewed and updated state assessment standards to align with national benchmarks.
 - Participated in the development of new assessment instruments in collaboration with educational experts.
 - Facilitated focus groups to gather feedback from educators on assessment practices.
 - Provided technical assistance to districts on assessment administration and scoring.
 - Monitored compliance with state and federal assessment requirements.
 - Prepared policy briefs on assessment trends and best practices for state education leaders.
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EDUCATION

Master's Degree in Educational Measurement and Evaluation, University of Education

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Assessment design, Data analysis, Psychometrics, Report writing, Stakeholder engagement, Instructional alignment
- **Awards/Activities:** Improved student performance by 15% through the implementation of targeted assessment strategies.
- **Awards/Activities:** Recognized by the state education department for excellence in assessment innovation.
- **Awards/Activities:** Successfully led a team to create a new state assessment that reduced testing time by 30% while maintaining validity.
- **Languages:** English, Spanish, French