

MICHAEL ANDERSON

Senior Special Education Program Coordinator

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Strategic Special Education Program Coordinator with over 15 years of experience in developing and managing special education programs across various educational settings. My career has been dedicated to advocating for students with disabilities and ensuring that they receive the support necessary to thrive academically and socially. I possess extensive knowledge of special education laws and regulations, allowing me to guide schools in maintaining compliance while promoting best practices.

WORK EXPERIENCE

Senior Special Education Program Coordinator | Westfield School District

Jan 2022 – Present

- Oversaw special education services for over 500 students with diverse needs.
- Implemented district-wide training programs on special education policies.
- Developed strategic plans to enhance the quality of special education services.
- Collaborated with community organizations to provide additional resources.
- Monitored compliance with state and federal regulations.
- Facilitated parent workshops to enhance understanding of special education.

Special Education Director | Bright Futures Academy

Jul 2019 – Dec 2021

- Directed the special education program for a private institution serving 300 students.
- Established partnerships with local agencies to enhance service delivery.
- Conducted comprehensive program evaluations to identify areas for growth.
- Developed individualized plans tailored to meet student needs.
- Trained staff on compliance and best practices in special education.
- Advocated for funding to improve special education resources.

SKILLS

Program management advocacy compliance training collaboration strategic planning

EDUCATION

Master's Degree in Special Education Administration

2015 – 2019

Westfield University

ACHIEVEMENTS

- Recognized for outstanding service in special education by the National Association of Special Education Administrators in 2023.
- Increased funding for special education programs by 25% over five years.
- Published a guide on best practices for special education in district-wide training.

LANGUAGES

English Spanish French