



MICHAEL ANDERSON

Special Education Coordinator

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SUMMARY

Dynamic and results-oriented Special Education Learning Coordinator with over 10 years of experience in developing and implementing individualized education plans (IEPs) for students with diverse learning needs. Proven ability to collaborate with educators, parents, and multidisciplinary teams to create inclusive learning environments that enhance student engagement and academic success. Skilled in data-driven decision making and utilizing educational technology to track student progress and facilitate personalized learning experiences.

WORK EXPERIENCE

Special Education Coordinator **Sunrise Academy**

Jan 2023 - Present

- Developed and managed IEPs for over 50 students, ensuring tailored educational strategies for individual needs.
- Facilitated training workshops for teachers on inclusive teaching practices and differentiated instruction.
- Collaborated with therapists and counselors to integrate support services into daily classroom activities.
- Monitored student progress and adjusted interventions based on data analysis and feedback.
- Implemented a new tracking system that improved communication between staff and parents.
- Advocated for funding and resources, resulting in a 25% increase in available support services.

Special Education Teacher **Greenwood High School**

Jan 2020 - Dec 2022

- Taught core subjects to a classroom of 15 students with varying disabilities and learning challenges.
 - Designed and executed IEP goals, leading to a 40% improvement in student literacy rates.
 - Utilized assistive technology to enhance the learning experience for students with visual and auditory impairments.
 - Led after-school tutoring programs that increased student attendance and engagement.
 - Engaged in regular meetings with parents to discuss student progress and address concerns.
 - Created a resource library for staff to access materials on special education best practices.
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EDUCATION

Master's Degree in Special Education from State University

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** IEP Development, Classroom Management, Data Analysis, Assistive Technology, Collaboration, Advocacy
- **Awards/Activities:** Received the 'Outstanding Educator' award in 2021 for exceptional commitment to student success.
- **Awards/Activities:** Increased student participation in extracurricular activities by 50% through innovative program development.
- **Awards/Activities:** Authored a district-wide guide on best practices for special education that is now used by all schools in the district.
- **Languages:** English, Spanish, French