



MICHAEL ANDERSON

SOCIAL SERVICES MANAGER

CONTACT

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-  San Francisco, CA

SKILLS

- community advocacy
- program evaluation
- staff training
- data management
- partnership development
- service integration

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF ARTS IN SOCIOLOGY,
UNIVERSITY OF CALIFORNIA**

ACHIEVEMENTS

- Successfully increased client engagement by 50% through revamped outreach strategies in 2022.
- Recognized for excellence in service delivery by the National Association of Social Workers.
- Developed a mentorship program that improved staff retention rates by 25%.

PROFILE

Resourceful Social Services Coordinator with extensive experience in program development and community advocacy. Recognized for exceptional ability to engage with diverse populations and facilitate access to essential services. Skilled in managing outreach initiatives that address social disparities and promote equity. Demonstrates a strong commitment to enhancing community well-being through strategic partnerships and collaborative efforts.

EXPERIENCE

SOCIAL SERVICES MANAGER

Nonprofit Alliance for Community Support

2016 - Present

- Oversaw the development and execution of community support programs for at-risk populations.
- Designed and implemented training modules for new staff on service delivery best practices.
- Analyzed community needs and trends to adapt programs accordingly.
- Collaborated with local government to secure additional funding for programs.
- Monitored program performance and prepared reports for stakeholders.
- Facilitated community partnerships to enhance service integration.

SOCIAL SERVICES COORDINATOR

Family Support Center

2014 - 2016

- Coordinated comprehensive services for families in need, focusing on education and health access.
- Conducted outreach activities to raise awareness about available resources.
- Developed promotional materials and organized community events.
- Maintained accurate records and managed confidential client information.
- Engaged with community leaders to advocate for family support initiatives.
- Provided one-on-one support and guidance to clients navigating social services.