



MICHAEL ANDERSON

Senior Social Services Coordinator

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SUMMARY

Dynamic Social Services Coordinator with over a decade of experience in developing and implementing community programs aimed at enhancing social welfare and support systems. Adept at fostering partnerships with governmental and non-governmental organizations to facilitate resource allocation and improve service delivery. Proven track record in managing multidisciplinary teams, conducting needs assessments, and designing intervention strategies that are both sustainable and impactful.

WORK EXPERIENCE

Senior Social Services Coordinator Community Outreach Services

Jan 2023 - Present

- Developed and managed community outreach programs addressing homelessness and mental health issues.
- Coordinated training sessions for staff on trauma-informed care and crisis management.
- Implemented data tracking systems to measure program effectiveness and client outcomes.
- Established partnerships with local businesses to secure resources for community events.
- Advocated for policy changes to enhance funding for social services.
- Led community forums to raise awareness about available social services.

Social Services Coordinator City Department of Health

Jan 2020 - Dec 2022

- Managed case loads for individuals seeking mental health support and substance abuse treatment.
 - Conducted comprehensive assessments to identify client needs and appropriate resources.
 - Collaborated with healthcare providers to ensure seamless service delivery.
 - Facilitated support groups and workshops for clients and families.
 - Monitored program budgets and ensured compliance with funding requirements.
 - Engaged in community outreach to promote health education and preventive services.
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EDUCATION

Master of Social Work, University of Washington

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** program management, community engagement, crisis intervention, grant writing, data analysis, policy advocacy
- **Awards/Activities:** Awarded 'Outstanding Community Service' by the State Health Department in 2021.
- **Awards/Activities:** Increased program funding by 30% through successful grant applications in 2020.
- **Awards/Activities:** Implemented a new tracking system that improved client follow-up rates by 40%.
- **Languages:** English, Spanish, French