



MICHAEL ANDERSON

SENIOR HOUSING PROJECT MANAGER

CONTACT

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- San Francisco, CA

SKILLS

- Strategic Planning
- Risk Management
- Community Engagement
- Project Tracking
- Contractor Management
- Mentoring

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF SCIENCE IN
CONSTRUCTION MANAGEMENT,
UNIVERSITY OF FLORIDA**

ACHIEVEMENTS

- Achieved a 25% reduction in project delays through improved scheduling techniques.
- Recognized as Project Manager of the Year for outstanding project delivery.
- Successfully secured \$5 million in funding for a community revitalization initiative.

PROFILE

Accomplished Senior Housing Project Manager with a robust track record in the execution of large-scale residential projects. Expertise in strategic planning and resource allocation, ensuring optimal utilization of manpower and materials. Recognized for the ability to foster strong relationships with stakeholders, including government agencies, developers, and community organizations. Proficient in risk management and mitigation strategies, ensuring project continuity and success.

EXPERIENCE

SENIOR HOUSING PROJECT MANAGER

Metro Housing Group

2016 - Present

- Directed the planning and execution of a \$40 million housing project incorporating 500 units.
- Established partnerships with local governments to streamline permitting processes.
- Implemented a new project tracking system, improving reporting accuracy by 30%.
- Oversaw contractor selection and management, ensuring compliance with safety standards.
- Conducted regular project reviews to assess progress and reallocate resources as needed.
- Engaged in community outreach to promote project benefits and gather public input.

ASSISTANT PROJECT MANAGER

Home Builders Inc.

2014 - 2016

- Supported the management of residential construction projects valued at \$15 million.
- Coordinated with architects to ensure design specifications were met.
- Monitored construction progress and reported updates to senior management.
- Assisted in budget management and financial reporting for multiple projects.
- Facilitated communication between contractors and project stakeholders.
- Developed project documentation, including schedules, contracts, and meeting minutes.