



MICHAEL ANDERSON

Security Compliance Coordinator

Dynamic Security Compliance Analyst with over 4 years of experience in the telecommunications industry, specializing in regulatory compliance and risk mitigation. Proven ability to assess security risks and develop effective compliance strategies that align with both business goals and regulatory requirements. Strong collaborative skills, working together with IT and operations teams to ensure compliance and implement security controls.

CONTACT

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- San Francisco, CA

EDUCATION

Bachelor of Science in Telecommunications

ComTech University
2015

SKILLS

- Regulatory Compliance
- Risk Assessment
- Policy Development
- Security Awareness
- Audit Coordination
- Documentation Management

LANGUAGES

- English
- Spanish
- French

WORK EXPERIENCE

Security Compliance Coordinator

2020-2023

TelecomSecure Networks

- Conducted compliance assessments for regulatory requirements, achieving a 100% compliance rate during audits.
- Developed and implemented security policies tailored to the telecommunications industry.
- Collaborated with technical teams to address security vulnerabilities and enhance system security.
- Prepared compliance documentation and reports for regulatory bodies.
- Facilitated security awareness training for employees, improving overall security culture.
- Monitored compliance metrics to track the effectiveness of security initiatives.

Compliance Analyst

2019-2020

ConnectSecure Ltd.

- Assisted in conducting risk assessments and audits to ensure compliance with industry regulations.
- Developed training materials to promote understanding of compliance requirements among staff.
- Collaborated with legal teams to interpret regulatory changes and implement necessary adjustments.
- Maintained accurate compliance documentation for internal and external audits.
- Engaged in continuous monitoring of security controls to identify areas for improvement.
- Provided guidance to project teams on compliance-related issues, fostering collaboration.

ACHIEVEMENTS

- Achieved recognition for maintaining compliance during critical audits.
- Developed and delivered a compliance training program that increased employee participation by 80%.
- Presented findings at a telecommunications conference, earning commendation for insights shared.