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EXPERTISE SKILLS

- HIPAA Compliance
- Risk Management
- Security Policies
- Training & Awareness
- Incident Response
- Audit Management

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Bachelor of Science in Health Information Management, Health University, 2014

REFERENCES

John Smith

Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson

Director, Innovation Labs
sarah.j@email.com

Michael Brown

VP Engineering, Solutions Inc
mbrown@email.com

MICHAEL ANDERSON

HEALTHCARE COMPLIANCE ANALYST

Proactive and analytical Security Compliance Analyst with a strong background in healthcare security compliance and risk management. Over 6 years of experience in ensuring compliance with HIPAA regulations and safeguarding patient data. Demonstrated expertise in conducting risk assessments and developing security policies that protect sensitive information. Skilled in collaborating with healthcare providers and IT departments to ensure compliance across all systems and processes.

PROFESSIONAL EXPERIENCE

HealthSecure Ltd.

Mar 2018 - Present

Healthcare Compliance Analyst

- Conducted HIPAA compliance audits, resulting in a 35% improvement in compliance metrics.
- Developed and implemented security policies to protect patient data and meet regulatory standards.
- Collaborated with IT teams to enhance security controls for electronic health records.
- Provided training to staff on HIPAA regulations and security awareness, improving compliance culture.
- Managed incident response processes for security breaches, ensuring timely reporting and resolution.
- Created detailed compliance reports for management, outlining risks and improvement strategies.

MediSecure Inc.

Dec 2015 - Jan 2018

Risk Management Associate

- Performed risk assessments on healthcare systems, identifying vulnerabilities and recommending corrective actions.
- Assisted in developing disaster recovery plans to ensure continuity of care during incidents.
- Monitored compliance with security policies through regular audits and assessments.
- Engaged with stakeholders to discuss compliance issues and promote best practices.
- Maintained documentation of compliance activities, ensuring accurate record-keeping for audits.
- Provided input on security program improvements based on audit findings and industry trends.

ACHIEVEMENTS

- Recognized for outstanding performance in enhancing HIPAA compliance across the organization.
- Successfully led a project that resulted in the implementation of a new compliance management system.
- Received positive feedback from staff on training programs, with a 90% satisfaction rate.