

# MICHAEL ANDERSON

Senior Sea Freight Coordinator

- San Francisco, CA
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Distinguished Sea Freight Coordinator with an extensive background in global logistics and supply chain management, adept at orchestrating complex shipping operations across multiple international jurisdictions. Expertise in optimizing freight processes and reducing operational costs while ensuring compliance with industry regulations. Demonstrated ability to manage vendor relationships and negotiate favorable contracts, resulting in enhanced service delivery and efficiency.

## WORK EXPERIENCE

### Senior Sea Freight Coordinator | Global Logistics Solutions Inc.

Jan 2022 – Present

- Managed end-to-end sea freight operations for a diverse portfolio of international clients.
- Negotiated contracts with shipping lines and freight forwarders to secure competitive rates.
- Implemented process improvements that reduced delivery times by 15%.
- Coordinated customs documentation and compliance to ensure seamless shipments.
- Developed and maintained key performance indicators to monitor operational efficiency.
- Trained and mentored junior coordinators, enhancing team capabilities and performance.

### Sea Freight Coordinator | Maritime Freight Services

Jul 2019 – Dec 2021

- Oversaw daily sea freight operations, ensuring timely and cost-effective transport solutions.
- Collaborated with suppliers and carriers to optimize shipping schedules and routing.
- Maintained accurate records of shipments and inventory levels to facilitate tracking.
- Utilized freight management systems to analyze data and improve service delivery.
- Resolved shipment discrepancies and customer inquiries, enhancing client relationships.
- Assisted in budgeting and forecasting for freight expenditures, achieving a 10% reduction in costs.

## SKILLS

Logistics Management Freight Negotiation Customs Compliance Data Analysis Team Leadership  
Performance Optimization

## EDUCATION

### Bachelor of Science in Logistics and Supply Chain Management

Los Angeles

University of California

## ACHIEVEMENTS

- Recognized as Employee of the Year for outstanding performance in 2022.
- Achieved a 20% increase in customer satisfaction ratings through enhanced service delivery.
- Successfully led a project that streamlined freight operations, resulting in annual savings of \$250,000.

## LANGUAGES

English Spanish French