



# MICHAEL ANDERSON

## SPECIAL EDUCATION COORDINATOR

### CONTACT

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-  San Francisco, CA

### SKILLS

- Special Education
- IEP Development
- Behavior Management
- Inclusive Practices
- Multidisciplinary Collaboration
- Assistive Technology

### LANGUAGES

- English
- Spanish
- French

### EDUCATION

MASTER'S IN SPECIAL EDUCATION,  
UNIVERSITY OF SPECIAL NEEDS

### ACHIEVEMENTS

- Recognized for outstanding service in special education by the State Education Board.
- Increased student engagement by 25% through the implementation of adaptive learning programs.
- Received a grant for \$20,000 to enhance special education resources and training.

### PROFILE

Results-driven School Education Specialist with a focus on special education and inclusive practices. Over 8 years of experience in developing individualized education plans (IEPs) and facilitating support services for students with diverse needs. Proficient in collaborating with teachers, parents, and specialists to ensure tailored educational experiences that promote student success. Strong background in behavioral management techniques and adaptive technology to enhance learning for students with disabilities.

### EXPERIENCE

#### SPECIAL EDUCATION COORDINATOR

##### Inclusive Education Institute

2016 - Present

- Developed and monitored IEPs for over 50 students with varying disabilities.
- Trained staff on inclusive teaching strategies and behavioral management techniques.
- Conducted assessments to evaluate student needs and measure progress effectively.
- Facilitated workshops for parents to engage in their children's education and support at home.
- Collaborated with multidisciplinary teams to provide comprehensive support services.
- Implemented a peer mentorship program that improved social skills for students with disabilities.

#### RESOURCE TEACHER

##### Horizon High School

2014 - 2016

- Provided one-on-one support to students with learning disabilities, resulting in improved academic performance.
- Assisted in the development of a school-wide initiative to promote inclusivity and diversity.
- Worked closely with classroom teachers to adapt lesson plans to meet the needs of all learners.
- Conducted training sessions on assistive technology tools for teachers and staff.
- Created a resource library for teachers to access materials and strategies for teaching students with special needs.
- Organized community outreach programs to raise awareness of special education needs.