



Michael ANDERSON

ACADEMIC PROGRAM COORDINATOR

As a dynamic School Academic Coordinator with 9 years of experience in educational administration, I have a proven track record of enhancing student learning environments through strategic program development and collaborative leadership. My career began in secondary education as a mathematics teacher, where I developed a strong foundation in instructional design and student engagement techniques.

CONTACT

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- 📍 San Francisco, CA

SKILLS

- Program Development
- Data Analytics
- Teacher Collaboration
- Instructional Design
- Technology Integration
- Community Engagement

LANGUAGES

- English
- Spanish
- French

EDUCATION

MASTER OF EDUCATION IN CURRICULUM DEVELOPMENT, UNIVERSITY OF MICHIGAN, 2012

ACHIEVEMENTS

- Recognized for excellence in teaching with the 'Outstanding Educator Award' in 2018.
- Increased student participation in advanced math courses by 40% over three years.
- Successfully led a school initiative to enhance STEM education, resulting in a 50% increase in student enrollment in related programs.

WORK EXPERIENCE

ACADEMIC PROGRAM COORDINATOR

Summit High School

2020 - 2025

- Led the development and implementation of a new math curriculum that improved student test scores by 30%.
- Facilitated collaborative planning sessions for teachers to enhance instructional strategies.
- Utilized assessment data to refine teaching methods and promote student achievement.
- Organized school-wide events to foster a culture of academic excellence and community involvement.
- Collaborated with technology teams to integrate digital tools in the classroom.
- Monitored program budgets and resources, ensuring effective allocation of funds.

MATHEMATICS TEACHER

Crestview High School

2015 - 2020

- Designed engaging lesson plans that aligned with state standards and improved student comprehension.
- Implemented formative assessments to gauge student understanding and adjust instruction accordingly.
- Mentored new teachers, providing guidance on classroom management and instructional practices.
- Developed after-school tutoring programs that increased student participation by 25%.
- Conducted workshops on effective teaching strategies for professional development.
- Contributed to departmental meetings to enhance curriculum coherence and alignment.