



MICHAEL ANDERSON

SCHEDULING ENGINEER

CONTACT

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-  San Francisco, CA

SKILLS

- Project scheduling
- Asta Powerproject
- MS Project
- Risk analysis
- Communication
- Team collaboration

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF ENGINEERING IN CHEMICAL ENGINEERING, STATE UNIVERSITY, 2016

ACHIEVEMENTS

- Recognized for outstanding performance in project scheduling during the annual review.
- Played a key role in reducing project delays by 30% through effective scheduling strategies.
- Trained new staff on scheduling tools and best practices, improving the onboarding process.

PROFILE

I am a dedicated Scheduling Engineer with 5 years of experience in the oil and gas industry. My expertise lies in developing and managing project schedules that ensure operational efficiency and compliance with industry regulations. I thrive in fast-paced environments and have a proven ability to coordinate with multidisciplinary teams to achieve project goals.

EXPERIENCE

SCHEDULING ENGINEER

Global Energy Solutions

2016 - Present

- Developed project schedules for oil rig construction and maintenance projects.
- Monitored and updated project timelines based on progress and resource availability.
- Coordinated with engineering and operations teams to align project activities.
- Utilized Asta Powerproject to create detailed scheduling reports for stakeholders.
- Conducted risk assessments to identify and mitigate potential scheduling conflicts.
- Improved on-time project delivery by 25% through effective scheduling practices.

ASSISTANT SCHEDULER

PetroTech Industries

2014 - 2016

- Assisted in the preparation and maintenance of project schedules for refinery upgrades.
- Conducted regular meetings with project teams to review schedule updates.
- Utilized Microsoft Project for daily scheduling tasks and progress tracking.
- Analyzed schedule variances and provided recommendations for optimization.
- Supported senior schedulers in developing project timelines and forecasts.
- Contributed to project success by enhancing schedule accuracy by 30%.