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## SKILLS

- Assisted Living Management
- Operational Oversight
- Resident Care
- Staff Training
- Budget Development
- Community Involvement

## EDUCATION

**BACHELOR OF SCIENCE IN HEALTHCARE MANAGEMENT, UNIVERSITY OF ILLINOIS**

## LANGUAGE

- English
- Spanish
- German

## ACHIEVEMENTS

- Increased resident engagement scores by 35% through innovative programming.
- Awarded the Outstanding Caregiver Award for exceptional service.
- Developed a staff recognition program that boosted morale and retention.

# Michael Anderson

## RESIDENTIAL CARE FACILITY MANAGER

Results-driven Residential Care Facility Manager with over 6 years of experience in managing assisted living facilities. Expertise in operational management, resident care, and staff training. Known for implementing innovative programs that enhance resident well-being and promote community involvement. Proven ability to develop and manage budgets effectively while ensuring high-quality care standards.

## EXPERIENCE

### RESIDENTIAL CARE FACILITY MANAGER

Maple Grove Assisted Living

2016 - Present

- Managed operations of a 30-resident assisted living facility.
- Developed personalized care plans to meet individual resident needs.
- Implemented activities that encouraged socialization and community engagement.
- Trained staff on resident care protocols and compliance standards.
- Monitored resident health and adjusted care plans accordingly.
- Maintained positive relationships with families and healthcare providers.

### ASSISTANT MANAGER

Silver Oak Senior Living

2014 - 2016

- Assisted in managing care operations for a 40-resident facility.
- Coordinated activities and support services for residents.
- Conducted staff training sessions on best practices in caregiving.
- Supported compliance initiatives to meet state and federal regulations.
- Engaged with families to discuss resident care and progress.
- Monitored medication administration and resident health outcomes.