



# Michael

## ANDERSON

### REPORTING ANALYST

Detail-oriented Reporting Analyst with over 6 years of experience in the technology sector, specializing in data analysis and business intelligence. Proven ability to develop insightful reports and dashboards that inform business strategy and operational effectiveness. Strong expertise in utilizing data visualization tools such as Tableau and Power BI, along with advanced SQL skills.

#### CONTACT

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#### SKILLS

- Data Analysis
- SQL
- Tableau
- Power BI
- Business Intelligence
- Data Visualization

#### LANGUAGES

- English
- Spanish
- French

#### EDUCATION

**BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY, UNIVERSITY OF GHI, 2014**

#### ACHIEVEMENTS

- Recognized for excellence in report development with a company-wide award.
- Improved reporting accuracy by 30% through enhanced data validation techniques.
- Successfully led a project that increased data accessibility for stakeholders.

#### WORK EXPERIENCE

##### REPORTING ANALYST

Tech Solutions Corp.

2020 - 2025

- Created interactive dashboards in Tableau to track key performance indicators, enhancing decision-making processes.
- Performed data mining and analysis of customer data to identify usage patterns and trends.
- Collaborated with IT to ensure data accuracy and integrity across reporting systems.
- Presented data findings to management, influencing product development strategies.
- Trained cross-functional teams on the use of BI tools for enhanced data reporting.
- Streamlined reporting processes, resulting in a 20% increase in report generation efficiency.

##### DATA ANALYST

Innovative Tech Group

2015 - 2020

- Supported the development of reporting standards and best practices across the organization.
- Conducted thorough analyses of operational data to identify areas for improvement.
- Utilized SQL to extract data for reports, ensuring timely delivery of insights.
- Assisted in the creation of training materials for reporting tools, improving team capabilities.
- Contributed to the development of a data governance framework, enhancing data quality.
- Maintained comprehensive documentation of analytical procedures and methodologies.