



Michael ANDERSON

RECREATION FACILITY MANAGER

Strategic and detail-oriented Recreation Operations Manager with significant experience in managing comprehensive recreational programs and facilities. Expertise in operational management, staff development, and community engagement initiatives. Proven track record of enhancing program efficiency and participant satisfaction through innovative strategies and effective team leadership. Strong financial acumen demonstrated through successful budget management and resource allocation.

CONTACT

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- 📍 San Francisco, CA

SKILLS

- Operational Management
- Community Engagement
- Staff Development
- Financial Acumen
- Program Evaluation
- Compliance Management

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF SCIENCE IN
RECREATION AND LEISURE STUDIES,
UNIVERSITY OF TEXAS**

ACHIEVEMENTS

- Awarded 'Best Recreation Facility' by the National Association of Recreation Professionals.
- Increased community program participation by 25% through targeted outreach initiatives.
- Successfully managed a \$2 million budget with zero deficits over five consecutive years.

WORK EXPERIENCE

RECREATION FACILITY MANAGER

National Recreation and Parks Association

2020 - 2025

- Oversaw the daily operations of a multi-use recreation facility, serving over 15,000 visitors annually.
- Developed and implemented facility maintenance protocols, improving safety and compliance.
- Managed a diverse team of recreation staff, fostering a collaborative work environment.
- Executed community surveys to assess facility usage and satisfaction, informing program development.
- Coordinated special events, increasing community engagement and facility utilization.
- Collaborated with local schools to incorporate recreational activities into their curriculum.

ASSISTANT DIRECTOR OF RECREATION

City Recreation Center

2015 - 2020

- Assisted in the management of recreation programs, ensuring alignment with community needs and preferences.
- Coordinated training for staff on customer service excellence and program delivery.
- Managed social media platforms, enhancing visibility of programs and events.
- Developed partnerships with local businesses to sponsor community events.
- Monitored program attendance and feedback, implementing improvements based on data analysis.
- Facilitated workshops for community members on wellness and fitness.