



MICHAEL ANDERSON

Recreation Coordinator

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SUMMARY

Dynamic and results-oriented Recreation Community Engagement Officer with extensive experience in fostering community relationships and enhancing recreational programs. Proven ability to develop strategic initiatives that promote participation and engagement among diverse populations. Adept at utilizing data-driven approaches to assess community needs and implement effective outreach strategies. Strong leadership skills complemented by a deep understanding of community dynamics and recreational trends.

WORK EXPERIENCE

Recreation Coordinator City of Springfield

Jan 2023 - Present

- Designed and implemented community outreach initiatives that increased program participation by 30%.
- Managed a budget of \$500,000, ensuring optimal allocation of resources for community programs.
- Collaborated with local schools to promote after-school recreational activities.
- Conducted surveys to assess community needs, resulting in the development of three new recreational programs.
- Trained and supervised a team of ten staff members in program delivery and customer service.
- Organized annual community events that attracted over 1,000 attendees, enhancing community cohesion.

Community Engagement Specialist Healthy Living Coalition

Jan 2020 - Dec 2022

- Facilitated workshops on health and wellness, reaching over 500 community members annually.
 - Developed partnerships with local nonprofits to enhance program offerings.
 - Utilized social media platforms to increase awareness of community events by 40%.
 - Implemented feedback mechanisms to continuously improve community program effectiveness.
 - Coordinated volunteer efforts, engaging over 100 volunteers in community projects.
 - Produced monthly reports assessing program impact, leading to a 25% increase in funding.
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EDUCATION

Master of Public Administration, University of Springfield

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Community Engagement, Program Development, Strategic Planning, Budget Management, Data Analysis, Partnership Building
- **Awards/Activities:** Received the Community Service Award for outstanding contributions to local recreational initiatives.
- **Awards/Activities:** Increased program participation rates by 50% within two years.
- **Awards/Activities:** Successfully led a project that secured \$200,000 in grant funding for community wellness programs.
- **Languages:** English, Spanish, French