

MICHAEL ANDERSON

Assessment Coordinator

- San Francisco, CA
- (555) 234-5678
- michael.anderson@email.com

Detail-oriented Psychometrics Specialist with 9 years of experience in the academic sector, focusing on the design and implementation of assessments in higher education. Proven ability to develop standardized tests that accurately measure student learning outcomes and proficiency. Expertise in psychometric theory and statistical analysis, utilizing software such as Minitab for data evaluation.

WORK EXPERIENCE

Assessment Coordinator | State University

Jan 2022 – Present

- Designed and implemented standardized assessments for undergraduate programs.
- Conducted reliability and validity studies to enhance assessment quality.
- Collaborated with faculty to align assessments with curriculum objectives.
- Provided training on assessment best practices to academic staff.
- Analyzed assessment data to inform instructional improvements.
- Increased student satisfaction with assessments by 30% through targeted revisions.

Psychometric Research Fellow | Research Institute for Higher Education

Jul 2019 – Dec 2021

- Conducted research on assessment practices in higher education.
- Assisted in developing psychometric tools for faculty evaluations.
- Analyzed data using Minitab to assess program effectiveness.
- Presented research findings at academic conferences.
- Collaborated with stakeholders to promote evidence-based assessment strategies.
- Achieved recognition for innovative research methodologies in assessment.

SKILLS

Assessment Design

Psychometric Theory

Data Analysis

Minitab

Higher Education

Curriculum Alignment

EDUCATION

Doctor of Philosophy in Educational Measurement

2012

University of Wisconsin-Madison

ACHIEVEMENTS

- Received the 'Excellence in Assessment Award' from the University Assessment Committee.
- Published articles in peer-reviewed journals on assessment methodologies.
- Contributed to the development of a university-wide assessment framework.

LANGUAGES

English

Spanish

French