

MICHAEL ANDERSON

Program Evaluation Coordinator

- San Francisco, CA
- (555) 234-5678
- michael.anderson@email.com

Passionate Program Evaluation Specialist with 3 years of experience in the arts and culture sector. Focused on evaluating arts education programs to assess their impact on community engagement and learning outcomes. Skilled in qualitative research methods and data analysis to inform program improvements. Experience in collaborating with artists, educators, and community organizations to gather insights on program effectiveness.

WORK EXPERIENCE

Program Evaluation Coordinator | Cultural Arts Organization

Jan 2022 – Present

- Led evaluations of arts education programs to assess participant engagement and learning outcomes.
- Collaborated with educators to design surveys capturing feedback on program experiences.
- Analyzed qualitative data to identify trends and inform program improvements.
- Presented evaluation findings to stakeholders to enhance program offerings.
- Facilitated community focus groups to gather insights on arts accessibility.
- Supported grant writing efforts through data-driven evaluation reports.

Research Assistant | Community Arts Project

Jul 2019 – Dec 2021

- Assisted in the evaluation of community arts programs to measure effectiveness.
- Designed data collection tools to gather participant feedback on program satisfaction.
- Conducted literature reviews to support evaluation methodologies.
- Contributed to reports detailing evaluation results and recommendations for improvement.
- Engaged with community members to gather qualitative insights on arts initiatives.
- Supported the development of training materials for staff on evaluation best practices.

SKILLS

program evaluation

arts education

qualitative research

community engagement

report writing

stakeholder collaboration

EDUCATION

Bachelor's in Arts Management

Los Angeles

University of California

ACHIEVEMENTS

- Increased community engagement in arts programs by 30% through evaluation insights.
- Recognized for contributions to arts education research by a local arts organization.
- Secured funding for program evaluations through successful grant proposals.

LANGUAGES

English

Spanish

French