



Michael ANDERSON

PROCUREMENT MANAGER

Dynamic Procurement Executive with a strong foundation in the retail sector, offering over 9 years of experience in supplier negotiation and inventory management. Proven ability to analyze market trends and consumer behavior to inform procurement strategies that enhance product availability while minimizing costs. Recognized for the ability to build productive relationships with vendors and internal teams, driving collaboration and innovation in sourcing practices.

CONTACT

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SKILLS

- supplier negotiation
- inventory management
- retail procurement
- market analysis
- procurement software
- team mentorship

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF ARTS IN BUSINESS
ADMINISTRATION, MARKETING -
UNIVERSITY OF CALIFORNIA, 2013**

ACHIEVEMENTS

- Successfully launched a new product line that exceeded sales targets by 30%.
- Recognized for reducing procurement lead times by 15% through process improvements.
- Achieved a 25% increase in supplier satisfaction ratings over two years.

WORK EXPERIENCE

PROCUREMENT MANAGER

Retail Giants Inc.

2020 - 2025

- Oversaw procurement processes for a portfolio of over 500 retail products.
- Negotiated contracts with suppliers, achieving an average of 20% cost savings.
- Analyzed inventory turnover rates to optimize stock levels and reduce excess inventory.
- Collaborated with marketing teams to align promotions with procurement strategies.
- Utilized procurement software to streamline order processes and improve accuracy.
- Mentored junior procurement staff on negotiation techniques and best practices.

ASSISTANT PROCUREMENT ANALYST

Fashion Forward LLC

2015 - 2020

- Assisted in sourcing apparel and accessories for seasonal collections.
- Maintained supplier databases and ensured timely communication regarding orders.
- Conducted market research to inform product selection and pricing strategies.
- Supported the procurement team in contract review and supplier negotiations.
- Developed reports on procurement metrics to support strategic decision-making.
- Participated in cross-functional teams to enhance product availability.