

MICHAEL ANDERSON

Senior Post Production Supervisor

- San Francisco, CA
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Proficient Post Production Supervisor with extensive experience managing complex film and video projects from conception through to final delivery. Demonstrated expertise in overseeing diverse teams of editors, sound designers, and visual effects artists, ensuring that all aspects of post-production are executed to the highest standards. Skilled in implementing innovative workflows that enhance productivity and meet tight deadlines, while maintaining a keen eye for detail and a commitment to artistic integrity.

WORK EXPERIENCE

Senior Post Production Supervisor | Creative Vision Studios

Jan 2022 – Present

- Directed the post-production process for over 50 high-profile film projects annually.
- Managed a team of 15 editors and technicians, fostering a collaborative and efficient work environment.
- Implemented a new digital asset management system that reduced retrieval time by 30%.
- Ensured compliance with industry standards and client specifications throughout all phases of production.
- Coordinated with directors and producers to align post-production schedules with project timelines.
- Conducted regular quality control assessments, leading to a 20% increase in client satisfaction ratings.

Post Production Coordinator | Visionary Productions

Jul 2019 – Dec 2021

- Assisted in the management of post-production workflows for various media projects.
- Collaborated with the editing team to ensure timely delivery of content to clients.
- Maintained detailed project documentation and schedules, optimizing team efficiency.
- Facilitated communication between departments to streamline project handoffs.
- Trained junior staff in post-production software and best practices.
- Developed and maintained relationships with external vendors for specialized services.

SKILLS

Post-production management

Team leadership

Workflow optimization

Avid Media Composer

Adobe Premiere Pro

Quality control

EDUCATION

Bachelor of Arts in Film Production

2015

University of Southern California

ACHIEVEMENTS

- Led a project that won the Best Editing Award at the 2022 International Film Festival.
- Achieved a 15% reduction in post-production costs through strategic resource management.
- Recognized as Employee of the Year in 2021 for outstanding contributions to project success.

LANGUAGES

English

Spanish

French