



MICHAEL ANDERSON

Compliance Manager

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SUMMARY

Dedicated Physical Sciences Compliance Specialist with over 10 years of experience in regulatory compliance and quality assurance within the pharmaceutical industry. Proven track record in developing and implementing compliance programs that adhere to federal regulations and industry standards. Adept at conducting thorough audits and inspections to ensure adherence to safety protocols and quality systems.

WORK EXPERIENCE

Compliance Manager PharmaTech Corp

Jan 2023 - Present

- Developed compliance protocols that decreased non-compliance incidents by 40% within the first year.
- Conducted quarterly audits and inspections to ensure adherence to FDA regulations.
- Collaborated with R&D and production teams to integrate compliance requirements into product development.
- Trained over 100 employees on compliance best practices and regulatory changes.
- Implemented a digital tracking system for compliance documentation, improving retrieval time by 50%.
- Led cross-departmental teams in compliance projects, resulting in successful audits with zero findings.

Quality Assurance Specialist MedSafe Labs

Jan 2020 - Dec 2022

- Executed routine inspections and quality assessments, achieving a 98% compliance rate.
 - Assisted in the development of SOPs that streamlined compliance processes across departments.
 - Participated in regulatory submissions, ensuring all documents met stringent standards.
 - Coordinated training sessions on quality assurance practices for new hires.
 - Supported the implementation of a new quality management system that improved reporting accuracy.
 - Maintained thorough documentation of compliance activities for regulatory review.
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EDUCATION

Bachelor of Science in Chemistry, State University

Sep 2019 - Oct 2020

ADDITIONAL INFORMATION

- **Technical Skills:** Regulatory Compliance, Quality Assurance, Audit Management, Training and Development, Risk Assessment, Project Management
- **Awards/Activities:** Awarded 'Employee of the Year' for outstanding compliance leadership in 2018.
- **Awards/Activities:** Successfully led the organization to achieve ISO 9001 certification.
- **Awards/Activities:** Recognized for developing a compliance training program that increased staff awareness by 70%.
- **Languages:** English, Spanish, French