



MICHAEL ANDERSON

TAX CONSULTANT

PROFILE

Innovative Personal Tax Advisor with a robust background in tax law and financial planning, possessing over 8 years of experience in providing strategic tax solutions for individuals and small businesses. Proficient in identifying tax-saving opportunities through meticulous analysis and interpretation of tax regulations. Committed to fostering strong client relationships through effective communication and personalized service.

EXPERIENCE

TAX CONSULTANT

SmartTax Advisors

2016 - Present

- Advised clients on tax planning strategies to minimize liabilities.
- Performed detailed tax return preparations for individuals and small businesses.
- Implemented tax-saving strategies that increased client investment returns.
- Organized and led tax workshops to educate clients on new tax laws.
- Streamlined tax preparation processes, reducing turnaround time by 20%.
- Collaborated with a team to develop client-specific tax strategies.

JUNIOR TAX ADVISOR

Premier Tax Solutions

2014 - 2016

- Assisted in preparing tax returns and conducting tax research.
- Maintained accurate records and documentation for client accounts.
- Supported senior advisors in developing tax strategies for clients.
- Engaged with clients to gather necessary financial information.
- Reviewed tax filings for accuracy and compliance.
- Managed client inquiries and provided timely responses.

CONTACT

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- 📍 San Francisco, CA

SKILLS

- tax law
- financial planning
- client education
- analytical skills
- problem-solving
- teamwork

LANGUAGES

- English
- Spanish
- French

EDUCATION

**BACHELOR OF BUSINESS
ADMINISTRATION IN ACCOUNTING,
UNIVERSITY OF FLORIDA**

ACHIEVEMENTS

- Increased client satisfaction scores by 30% through enhanced service delivery.
- Successfully trained 5 new team members in tax preparation processes.
- Developed a client referral program that boosted new client acquisition by 15%.