



MICHAEL ANDERSON

ONLINE TRAINING COORDINATOR

CONTACT

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-  San Francisco, CA

SKILLS

- e-learning design
- healthcare training
- compliance education
- adult learning theory
- project coordination
- digital content creation

LANGUAGES

- English
- Spanish
- French

EDUCATION

BACHELOR OF SCIENCE IN HEALTH EDUCATION, UNIVERSITY OF FLORIDA, 2015

ACHIEVEMENTS

- Developed a certification course that became a standard for training in the organization.
- Received the Best Practice Award for innovative educational solutions in healthcare.
- Increased course completion rates by 40% through strategic course redesign.

PROFILE

Results-oriented Online Learning Specialist with 5 years of experience in the healthcare sector, specializing in the development of online training programs for medical professionals. Expertise in creating compliant e-learning content that adheres to industry regulations while promoting effective adult learning principles. Proficient in utilizing various digital tools and platforms to facilitate engaging learning experiences that improve clinical skills and knowledge.

EXPERIENCE

ONLINE TRAINING COORDINATOR

HealthWise Academy

2016 - Present

- Developed and implemented online training programs for over 2,000 healthcare professionals, increasing compliance knowledge by 50%.
- Conducted training needs analyses to identify skill gaps and tailored courses accordingly.
- Utilized Articulate 360 to create interactive training modules that improved learner satisfaction scores.
- Collaborated with clinical staff to ensure content relevance and accuracy in all training materials.
- Managed LMS to track learner progress and generate reports for stakeholders.
- Facilitated virtual training sessions, achieving a 95% satisfaction rate among participants.

E-LEARNING DEVELOPER

MediLearn Solutions

2014 - 2016

- Created engaging e-learning modules that improved retention rates by 35% among healthcare workers.
- Designed assessments that accurately measured learner competency post-training.
- Worked with regulatory bodies to ensure all content met required standards for continuing education.
- Utilized video editing software to produce instructional videos that enhanced learning outcomes.
- Implemented learner feedback systems that informed continuous course improvement.
- Achieved recognition for outstanding contribution to the development of a new online training platform.