MICHAEL
ANDERSON

Program Evaluation Specialist

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Creative Online Learning Quality Specialist with over 4 years of experience in the nonprofit sector, specializing in educational program evaluation and quality assurance. My background in both education and program management equips me to assess the effectiveness of online learning initiatives. I am passionate about using data to drive decision-making and improve learner outcomes.

WORK EXPERIENCE

Program Evaluation Specialist | Learning for All
Jan 2022 – Present

- Developed evaluation tools that increased program impact assessment accuracy by 30%.
- Collaborated with educators to enhance course materials based on learner feedback.
- Conducted data analysis to inform program improvements.
- Facilitated workshops to train staff on program evaluation best practices.
- Monitored implementation of quality assurance processes across online courses.
- Engaged with community stakeholders to promote online learning opportunities.

Instructional Coordinator | Community Learning Center
Jul 2019 – Dec 2021

- Managed the development of online courses that increased learner engagement by 25%.
- Conducted assessments to ensure alignment with educational standards.
- Provided support to educators in creating engaging online content.
- Coordinated training sessions for staff on effective online teaching strategies.
- Utilized learner feedback to refine course delivery methods.
- Participated in grant writing for online program funding initiatives.

SKILLS

Program Evaluation · Quality Assurance · Data Analysis · Instructional Design · Community Engagement · Online Learning

EDUCATION

Bachelor of Arts in Education
2016

University of Washington

ACHIEVEMENTS

- Increased program impact assessment accuracy by 30% through effective evaluation tools.
- Recognized for excellence in program evaluation in 2021.
- Published reports on online education best practices in nonprofit sector journals.

LANGUAGES

English · Spanish · French