

MICHAEL ANDERSON

Distance Learning Quality Specialist

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Enthusiastic Online Education Quality Specialist with over 4 years of experience in the nonprofit sector, focusing on distance learning initiatives. I specialize in creating and assessing online courses that cater to underserved populations. My background in social work and education allows me to understand the unique challenges faced by learners and design solutions that empower them.

WORK EXPERIENCE

Distance Learning Quality Specialist | Empower Education Network

Jan 2022 – Present

- Developed quality assurance frameworks for online courses aimed at underserved communities.
- Analyzed participant feedback to enhance course materials and delivery methods.
- Collaborated with community organizations to promote online learning opportunities.
- Facilitated training sessions for educators on inclusive teaching practices.
- Monitored engagement metrics and implemented strategies to increase participation rates.
- Prepared reports on course impact and recommendations for future improvements.

Quality Assurance Coordinator | Learning for All Foundation

Jul 2019 – Dec 2021

- Evaluated online training programs to ensure quality and accessibility for diverse learners.
- Worked with instructional designers to create engaging content tailored to community needs.
- Conducted surveys to assess learner satisfaction and course effectiveness.
- Trained staff on best practices in online education and outreach strategies.
- Collaborated with stakeholders to secure resources for course development.
- Presented findings to the board, resulting in increased funding for educational initiatives.

SKILLS

Distance learning

Quality assurance

Community engagement

Curriculum design

Project management

Stakeholder collaboration

EDUCATION

Bachelor of Social Work

2017

University of Washington

ACHIEVEMENTS

- Increased course completion rates by 30% through targeted program enhancements.
- Received recognition for developing impactful online learning initiatives in underserved communities.
- Contributed to a project that secured funding for expanding online education access.

LANGUAGES

English

Spanish

French