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EXPERTISE SKILLS

- Corporate training
- E-Learning development
- Quality assurance
- Data analysis
- Instructional design
- Adult learning principles

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Master of Arts in Adult Education, University of Michigan, 2014

REFERENCES

John Smith

Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson

Director, Innovation Labs
sarah.j@email.com

Michael Brown

VP Engineering, Solutions Inc
mbrown@email.com

MICHAEL ANDERSON

CORPORATE LEARNING QUALITY SPECIALIST

Dynamic Online Education Quality Specialist with a focus on adult learning principles and corporate training. Over 7 years of experience in the e-learning domain, I specialize in creating and evaluating high-impact online training programs for professionals. My expertise in instructional design and quality assurance has led to measurable improvements in learner outcomes and engagement.

PROFESSIONAL EXPERIENCE

Business Training Experts

Mar 2018 - Present

Corporate Learning Quality Specialist

- Designed and implemented quality assurance processes for corporate e-learning modules.
- Analyzed learner data to improve course content, resulting in a 25% increase in completion rates.
- Worked with SMEs to align training materials with industry standards and best practices.
- Facilitated training sessions for employees on new learning technologies.
- Conducted feedback sessions to gather insights on course effectiveness and areas for improvement.
- Developed guidelines for evaluating the quality of training programs.

Professional Development Solutions

Dec 2015 - Jan 2018

E-Learning Quality Coordinator

- Evaluated online training programs for corporate clients to ensure alignment with organizational goals.
- Implemented learner satisfaction surveys, resulting in actionable insights for course adjustments.
- Worked with instructional designers to enhance multimedia content for better engagement.
- Trained staff on best practices for developing and delivering online training.
- Managed quality assessment projects, ensuring timely delivery of reports.
- Presented analysis of training effectiveness to senior management, leading to improved funding for resources.

ACHIEVEMENTS

- Increased participant satisfaction scores by 35% through effective course redesign.
- Recognized as 'Employee of the Year' for outstanding contributions to e-learning quality.
- Contributed to the development of a training program that received a national award for excellence.