



Phone: (555) 234-5678

Email: michael.anderson@email.com

Address: San Francisco, CA

Website: www.michaelanderson.com

EXPERTISE SKILLS

- Educational measurement
- Psychometrics
- Data analysis
- Curriculum alignment
- Academic integrity
- Project management

LANGUAGES

- English
- Spanish
- French

CERTIFICATION

- Doctor of Philosophy in Educational Measurement, Stanford University

REFERENCES

John Smith

Senior Manager, Tech Corp
john.smith@email.com

Sarah Johnson

Director, Innovation Labs
sarah.j@email.com

Michael Brown

VP Engineering, Solutions Inc
mbrown@email.com

MICHAEL ANDERSON

ASSESSMENT COORDINATOR

Experienced Online Assessment Specialist with over 10 years in the higher education sector. I specialize in developing assessments that enhance academic integrity and ensure valid measurement of learning outcomes. My background in educational measurement and psychometrics has equipped me with the skills to create assessments that are both rigorous and fair.

PROFESSIONAL EXPERIENCE

State University

Mar 2018 - Present

Assessment Coordinator

- Oversaw the development and implementation of online assessments for over 100 courses.
- Collaborated with faculty to align assessments with course learning objectives.
- Analyzed assessment data to identify trends and improve assessment quality.
- Facilitated training sessions for faculty on best practices in online assessment.
- Developed protocols to ensure academic integrity in online assessments.
- Managed a team of 5 to streamline assessment processes across departments.

National Testing Service

Dec 2015 - Jan 2018

Assessment Specialist

- Designed and evaluated standardized assessments for college admissions.
- Conducted research on assessment validity and reliability.
- Collaborated with psychometricians to analyze assessment data.
- Developed training materials for test administrators on assessment protocols.
- Assisted in the transition to digital testing platforms, enhancing accessibility.
- Produced reports on assessment outcomes for stakeholders and policymakers.

ACHIEVEMENTS

- Increased student pass rates by 15% through improved assessment design.
- Awarded 'Outstanding Faculty' recognition for contributions to assessment practices.
- Published articles on assessment methodologies in leading educational journals.