



# Michael

## ANDERSON

### REGULATORY AFFAIRS COORDINATOR

Strategic Oil and Gas Regulatory Affairs Manager with a focus on compliance and risk management, offering over 8 years of experience in the energy sector. Expertise in navigating complex regulatory environments and developing strategies that align with corporate objectives. Proven track record of fostering relationships with regulatory agencies and stakeholders to facilitate compliance initiatives.

#### CONTACT

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- 📍 San Francisco, CA

#### SKILLS

- compliance coordination
- risk assessment
- regulatory monitoring
- training facilitation
- report preparation
- stakeholder collaboration

#### LANGUAGES

- English
- Spanish
- French

#### EDUCATION

**BACHELOR OF ARTS IN ENVIRONMENTAL POLICY, UNIVERSITY OF NORTH TEXAS**

#### ACHIEVEMENTS

- Contributed to a 20% increase in compliance audit scores.
- Recognized for outstanding performance in regulatory reporting.
- Developed a training program adopted by multiple departments.

#### WORK EXPERIENCE

##### REGULATORY AFFAIRS COORDINATOR

Energy Innovations LLC

2020 - 2025

- Coordinated compliance activities across various operational units.
- Assisted in the development of compliance policies and procedures.
- Monitored regulatory changes and assessed impacts on operations.
- Facilitated training sessions for staff on compliance requirements.
- Supported the preparation of regulatory filings and reports.
- Collaborated with legal teams to resolve compliance issues.

##### ENVIRONMENTAL COMPLIANCE ANALYST

Green Energy Corp.

2015 - 2020

- Conducted compliance assessments for environmental regulations.
- Developed reports on compliance status for management review.
- Assisted in the preparation of environmental impact statements.
- Monitored compliance with environmental permits.
- Supported audits and inspections by regulatory authorities.
- Provided recommendations for improving compliance processes.