

MICHAEL ANDERSON

Maintenance Coordinator

- San Francisco, CA
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Proactive Oil and Gas Maintenance Manager with a strong focus on enhancing operational efficiency and safety within the oil and gas sector. Expertise in developing maintenance strategies that are aligned with corporate objectives and industry best practices. Proven ability to lead and motivate teams to achieve high performance while maintaining a strong safety culture.

WORK EXPERIENCE

Maintenance Coordinator | PetroEnergy Group

Jan 2022 – Present

- Coordinated maintenance activities for oil and gas operations, ensuring compliance with safety regulations.
- Developed maintenance schedules that optimized equipment availability and performance.
- Managed a team of technicians, ensuring effective communication and collaboration.
- Utilized maintenance management software to track and report on maintenance metrics.
- Conducted risk assessments to identify potential maintenance challenges.
- Engaged with external vendors for specialized maintenance services.

Maintenance Technician | Global Oil Solutions

Jul 2019 – Dec 2021

- Performed maintenance and troubleshooting on oilfield machinery to ensure operational efficiency.
- Assisted in the implementation of preventive maintenance programs.
- Maintained documentation of maintenance activities for compliance and reporting.
- Participated in safety training and initiatives to enhance workplace safety.
- Collaborated with engineering teams on equipment upgrades and modifications.
- Maintained accurate records of spare parts inventory for operational readiness.

SKILLS

Operational Strategy

Team Leadership

Maintenance Compliance

Data Management

Safety Initiatives

Equipment Optimization

EDUCATION

Bachelor of Science in Petroleum Engineering

2015 – 2019

University of Oklahoma

ACHIEVEMENTS

- Improved equipment availability by 25% through effective maintenance scheduling.
- Received recognition for contributions to safety and operational improvements.
- Successfully led a project that enhanced maintenance processes and reduced costs.

LANGUAGES

English

Spanish

French